

# It's the fast and easy way to ensure your kids eat right at school!

Schoolhouse Fare partners with your school to provide a secure, fast, and easy-to-use online ordering system that allows you to order from a variety of nutritious lunch menus – all transfat free and fresh made-to-order. You can order, pay and manage your student lunches on the web.

Midwest Academy - REGISTRATION AND ORDERING WILL BEGIN ON August 1, 2018

## GO TO: HTTPS://ORDERS.SCHOOLHOUSEFARE.COM - (please bookmark this page)

#### **REGISTRATION NEW PARENTS**

- ☑ Click Create an Account
- School Password is: Contact Schoolhouse Fare of the Midwest Academy office
- Follow the prompts to complete registration and add students
- Click the Home/Order link on the nav bar to begin placing your orders

### **REGISTRATION RETURNING PARENTS**

- ✓ Sign In with your username & password
- Update student info by add their grade for the new school year & click "update profile"
- If a student has graduated, select their name & click "remove profile"
- Once all profiles are updated Click on the Home/Order link to begin ordering.

#### **ORDERING**

- ✓ Lunch Service starts on August 14th
- ☑ Check out & pay

Please be sure to complete the checkout process when placing an order. Do not close your browser prior to receiving the confirmation display or your order may be interrupted and not fully processed. Items left in your shopping cart will not be processed and your order will not be placed

- Ordering for more than 1 person? Please be sure to add all items for your student(s) into the shopping cart <u>BEFORE</u> checking-out.
- Print your order Click "View/Print Order" at the top of the monthly calendar

ORDERING DEADLINES: The order deadline for full lunch menu is 5 days prior to the lunch delivery date. In addition, we offer a late order menu which is open until noon the day before the delivery date.

LUNCH PROGRAM QUESTIONS AND TECHNICAL SUPPORT: For questions regarding Food or Policy, including Missed/Late Orders, Credits, and Changes/Cancellations, please email info@schoolhousefare.com or call 843-297-8030, and we'll get back to you right away.

PAYMENT INFORMATION The program accepts payment by Debit Card, Credit Card: Visa, MasterCard & Discover or Personal Check. Check Payments made payable to: Schoolhouse Fare and send to 919 Kushiwah Creek Drive, Charleston, SC 29412

Thank you for participating in the Schoolhouse Fare lunch program!